

SAN BRUNO

Community Foundation

Board of Directors

Emily Roberts, President • Jim Ruane, Vice President • John P. McGlothlin, Secretary • Tim Ross, Treasurer
Raul Gomez • Nancy A. Kraus • Malissa Netane-Jones
Leslie Hatamiya, Executive Director

GOVERNOR'S EXECUTIVE ORDER N-25-20**
CORONAVIRUS COVID-19
AND SAN MATEO COUNTY HEALTH DIRECTIVE
FROM MARCH 14, 2020**

On March 17, 2020, the Governor of California issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the current Shelter-In-Place Order issued by the San Mateo County Health Officer which became effective on March 17, 2020, and which was updated and extended on April 29, 2020; the statewide Shelter-In-Place Order issued by the Governor in Executive Order N-33-20 on March 19, 2020; and the CDC's social distancing guidelines which discourage large public gatherings, the San Bruno Senior Center is no longer open to the public for meetings of the San Bruno Community Foundation Board of Directors.

If you would like to make a Public Comment on an item not on the agenda, or comment on a particular agenda item, please email us at info@sbcf.org or at mthurman@sanbruno.ca.gov. The length of all emailed comments should be commensurate with the three minutes customarily allowed per speaker, which is approximately 300 words total. Emails received before the special or regular meeting start time will be forwarded to the Foundation Board of Directors, and will become part of the public record for that meeting. If emailed comments are received after the meeting start time, or after the meeting ends, they will be forwarded to the Foundation Board of Directors and filed with the agenda packet becoming part of the public record for that meeting.

Individuals who require special assistance of a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, agenda packet or other writings that may be distributed at the meeting, should contact Melissa Thurman, City Clerk by 12:00 p.m. the day of the meeting at (650) 619-7070 or by email at mthurman@sanbruno.ca.gov. Notification in advance of the meeting will enable the San Bruno Community Foundation to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

AGENDA

SAN BRUNO COMMUNITY FOUNDATION

Regular Meeting of the Board of Directors

November 4, 2020

7:00 p.m.

Zoom Meeting Details:

<https://us02web.zoom.us/j/89299065393?pwd=Tm0zTjVRVVNsZ2FLOEg2VllwWGVsUT09>

Webinar or Meeting ID: 892 9906 5393

Webinar or Meeting Password: 335677

Zoom Phone Line: 669-900-6833 (same webinar ID and password as above)

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1. Call to Order/Welcome

2. Roll Call

3. Public Comment:

Individuals are allowed three minutes. It is the Board's policy to refer matters raised in this forum to staff for research and/or action where appropriate. The Brown Act prohibits the Board from discussing or acting upon any matter not agendaized pursuant to State Law.

4. Presentations:

- a. Recognition of Former San Bruno Finance Director Keith DeMartini for his service to the San Bruno community and his support of the San Bruno Community Foundation
- b. Recognition of Former San Bruno Community and Economic Development Director Darcy Smith for her service to the San Bruno community and her support of the San Bruno Community Foundation

5. Approval of Minutes: September 2, 2020, Regular Board Meeting

6. Executive Director's Report

7. Consent Calendar:

All items are considered routine or implement an earlier Board action and may be enacted by one motion; there will be no separate discussion unless requested by a Board Member or staff.

- a. Receive and Approve Treasurer's Report (August and September 2020 Financial Statements)

8. Conduct of Business

- a. Receive Report from Novogradac & Company LLP Regarding the San Bruno Community Foundation's Audited Financial Statements for the Year Ended June 30, 2020, and Adopt Resolution Approving the Foundation's Audited Financial Statements for the Year Ended June 30, 2020
- b. Receive Reports on COVID-19 Relief Grants
 - i. Presentation by San Bruno Park School District Superintendent José Espinoza on the Teacher Laptop Grant in Support of Distance Learning

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- ii. Presentation by Bay Area Entrepreneur Center Director Pcyeta Stroud on the Small Business Recovery and Assistance Program
- iii. Presentation by Heather Hopkins of the Community Equity Collaborative on the Child Care Relief Fund
- c. Receive Report from Ad Hoc Committee on Recreation and Aquatics Center Project
- d. Receive Report from Ad Hoc Committee on Tanforan Memorial
- e. Receive Report on Other Programs (Community Grants Fund, Crestmoor Neighborhood Memorial Scholarship, Other Strategic Grants, and Off-Cycle Responsive Grants)
- f. Receive Report from Ad Hoc Committee on Strategic Planning Process and Adopt Resolution Directing Executive Director Leslie Hatamiya to Negotiate and Execute, under Her Contract Authority, a Consulting Agreement with Halualani & Associations for Diversity, Equity, and Inclusion Training Services
- g. Elect Officers for 2021

9. Board Member Comments

- 10. Adjourn:** The next regular meeting of the Board of Directors will be held on Wednesday, December 2, 2020, at 7:00 p.m.